



NAHC TEAM ONTARIO
-BENCH STAFF APPLICATIONS-
2025 NATIONAL ABORIGINAL HOCKEY CHAMPIONSHIPS (NAHC)
Application Closing Date: December 6th, 2024, at 11:59PM EST.

CALL-OUT FOR MANAGERS AND SCOUTS

Indigenous Sport and Wellness Ontario (ISWO) is now accepting applications for volunteer **General Managers, Coaches, and Trainers**. These positions will lead and assist the Male and Female Divisions of Team Ontario to compete at the 2025 National Aboriginal Hockey Championships (NAHC). In total, ISWO will take two teams to represent Team Ontario at this Hockey Canada sanctioned event which will be held in Kamloops, British Columbia, from May 4th - 10th, 2024.

OVERVIEW

The NAHC serves as a premier event that annually showcases elite minor level Indigenous hockey players from across Canada. The NAHC are designed as an elite, all-star format where the best hockey players are selected to compete on behalf of their respective province/territory. This event is inclusive, meaning anyone of Indigenous ancestry, including First Nations – Status and non-Status, Inuit, and Métis, are eligible to compete with proper demonstration of ancestry.

At the NAHC in 2024, the Aboriginal Sport Circle (ASC) announced that Kamloops, British Columbia, will be the host for the 2025 NAHC. The event will take place from May 4th - May 10th, 2025. Team Ontario will be looking to defend our gold medal titles in both the male and female divisions.

APPLICATION PROCESS

1. Download and fill in an application. Forms can be completed electronically or printed and filled in by hand. Completed applications can be submitted through:
 - a. Email: Team.Ontario@iswo.ca (preferred method); or
 - b. Fax: **905-412-0325**

Please include the subject line *Application for 2025 NAHC Bench Staff*. Applications must be received no later than **11:59 pm EST on December 6th, 2024** to be considered.

2. Eligible candidates may be asked to have an in-person, online and/or phone interview.
3. Forms will remain open until positions are filled. All applications will be considered; however, Coaches of Indigenous descent (First Nation, Inuit, and Métis) are preferred.

2024-25 DATES	MILESTONES (Dates may change without notice)
NOV 7, 2024	NAHC Team Ontario Staffing Applications Opens
DEC 6, 2024	Applications for General Managers due by 11:59pm EST
DEC 6, 2024	Applications for Coaches and Trainers due by 11:59pm EST
JAN 6-12, 2025	NAHC Team Ontario Staffing Selections to be announced by ISWO
TBD	NAHC Team Ontario Try Outs and Scouting Attendance at Events - Locations TBA
MAR 25, 2025	Applications for Chaperones and Support Staff due by 11:59pm EST
MAY 4 - 10, 2025	NATIONAL ABORIGINAL HOCKEY CHAMPIONSHIPS 2025 – KAMLOOPS, BRITISH COLUMBIA.

GENERAL MANAGER(S)

The General Manager (GM or Manager), with the support of ISWO Staff, will be responsible for the overall preparation and management of their designated team(s) for NAHC. Reporting to ISWO, they will lead the development of the team and ensure that operations run smoothly. They will be involved with selecting bench staff, and planning and coordinating try outs and team development activities, among other duties. The GM should have an understanding of coaching competencies and/or skills required to participate in high level hockey competition, and have experience managing and preparing teams for a championships. In return, ISWO will provide a one time honorarium, cover travel, accommodation and meals to and from events, and provide Team Ontario apparel.

- Assist in evaluating, recruiting, and selecting players.
- Attend try outs and Athlete ID events to assist in athlete recruitment.
- Assist in the process of selecting team staff (Coaches, Assistant Coaches, and Trainer) including drafting roles and responsibilities and conducting interviews.
- In collaboration with ISWO, develop the budget for NAHC, which includes but not limited to travel, accommodations, food services, equipment and apparel.
- Responsible for all necessary preparation before, during and after the event.
- In collaboration with Coaching staff, responsible for all team communications and necessary paperwork.
- Support the planning and coordination of all off-ice hockey activities.
- In cooperation with the Coaching staff and Chaperones, is responsible for the supervision of the players at all times during team activities.
- Along with the Coaching staff and Chaperones, is responsible explaining and enforcing safety rules and regulations.
- Works to motivate and support the players to achieve team goals and objectives.
- Ongoing communication with Team Ontario coaches, trainers, parents/guardians, players and ISWO.
- Any other duties assigned includes fundraising.

Coaches

Working in collaboration with the GM, Coaches and ISWO Staff, Scouts will be responsible for player evaluations and identifying possible recruits. They will actively seek, research, and recommend potential Team Ontario hockey players, and attend events to assess them, among other duties. Scouts should have an understanding of coaching competencies and/or skills required to participate in high level hockey competition. ISWO will cover travel, accommodation and meals to and from events, and provide Team Ontario apparel.

- Assist the Selection Committee, Team Ontario Management, and Coaches with player selections.
- Assist in the assessment athletic skills (skating, fundamental skill sets, character, game sense, hockey sense).
- Assist in identifying talented players from indigenous hockey tournaments, mainstream sport leagues, athlete ID camps NAHC team Ontario tryouts, or more.
- Willing to attend 50% of the necessary timelines that may require travel to regional events (i.e., athlete identifiers, tryouts) to observe athletes in tournament game play.
- Discusses relevant information with any coaches, teachers, family members to compile and submit along with assessments to the appropriate coaching staff and/or management.
- In cooperation with the Coaching staff and Management, is responsible for creating evaluation templates.
- Analyze and research existing leagues and academies as it relates to player recruitment, as well as the promotion of the NAHC and Indigenous Team Ontario.

INDIGENOUS SPORT AND WELLNESS ONTARIO
2025 NATIONAL ABORIGINAL HOCKEY CHAMPIONSHIPS APPLICATION FORM

Application Closing Date: December 6th, 2024, at 11:59PM EST.

A. PERSONAL INFORMATION

First Name			
Last Name			
Preferred Name			
Middle Name		Middle Initial(s)	
Preferred Gender Pronoun	<input type="radio"/> They <input type="radio"/> He <input type="radio"/> She <input type="radio"/> Ze <input type="radio"/> None Preferred <input type="radio"/> Other: Ar		
Ethnicity	<input type="radio"/> First Nation (Status) <input type="radio"/> First Nation (Non-Status) <input type="radio"/> Métis Status <input type="radio"/> Inuit <input type="radio"/> Non-Native		
Status # (If Applicable)			
ALL APPLICATIONS WILL BE CONSIDERED; HOWEVER, COACHES OF INDIGENOUS DESCENT ARE PREFERRED			
Mailing Address (Street)			
City/Town		Province	
Postal/Zip Code		Country	
Community/Bands Represented			
Phone # (Primary)		Phone # (Secondary)	
Email			
Health Card # (10 Digits and Version Code (two letters), If Applicable)			
Date of Birth (dd/mm/yyyy)		Current Age:	

B. POSITION PREFERENCE(S) – IDENTIFY WHAT YOU ARE APPLYING FOR *Team staff cannot oversee athletes of kin without first obtaining the NCCP competition high performance 1 certification (with exceptions of chaperones).

<input type="checkbox"/> Scout	<input type="checkbox"/> General Manager

MANAGER PREFERENCE(S) – CATEGORIES YOU ARE INTERESTED IN VOLUNTEERING FOR				
2025 NAHC - TEAM ONTARIO				
<input type="checkbox"/> FEMALE			<input type="checkbox"/> MALE	
Assets of Eligibility (Managers) Please check all that apply:	<input type="checkbox"/> Making Ethical Decisions (MED) Module	<input type="checkbox"/> MED Online Evaluation	<input type="checkbox"/> Making Headway in Sport	<input type="checkbox"/> Sport-Specific NCCP Certification(s)
	<input type="checkbox"/> Aboriginal Coaching Module	<input type="checkbox"/> Respect in Sport – Activity Leader Program	<input type="checkbox"/> Age of 23+ Upon Application Submission	<input type="checkbox"/> Valid Driver's License
	<input type="checkbox"/> Respectable Character	<input type="checkbox"/> Standard CPR/ First Aid	<input type="checkbox"/> Able to stand, walk or wheel for an extensive duration of time and/or distance	<input type="checkbox"/> Other: Details provided within application

SCOUT PREFERENCE(S) – CATEGORIES YOU ARE INTERESTED IN VOLUNTEERING FOR					
Review the tables below. Please identify which regions in which you would be able to support with player recruitment and evaluations.					
Northwest	North Central	Northeast	Central	Southwest	Southeast
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. RELEVANT EXPERIENCE

NCCP#:	
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Please tell us about your experience related to the position you are applying for (Manager or Scout).

List any relative course(s) or certification(s) obtained in a listing by title and date obtained.

<i>Courses or Certifications</i>	<i>Date Obtained</i>

Professional Development: List any leadership education, professional development, or other relative opportunities in which you may be interested in taking. (I.e - Apprenticeships, Certifications, Conferences, Training; Sport-specific/multi-sport, etc.)

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D. REFERENCES

Please list two references: 1) from either a league, club, or organization and 2) from a parent/guardian or community member to verify your skills and abilities. Please note family & ISWO staff are not eligible references.

Reference #1			
First Name		Last Name	
Relation to the applicant (Previous Manager, Colleague, etc.)			
Primary Phone #		Alternative Phone #	
Email Address			

Reference #2			
First Name		Last Name	
Relation to the applicant (Previous Manager, Colleague, etc.)			
Primary Phone #		Alternative Phone #	
Email Address			

POLICE REFERENCE

Please provide the name and address of your local police station that corresponds with information from two pieces of accepted valid identification (i.e. - driver’s license, status card, birth certificate). This information may be used in the future for a letter that may be provided to obtain reference checks as the requesting organization.

Name of Police Station			
Mailing Address (Street)			
City/Town		Province	
Postal/Zip Code		Country	
Phone #			

E. EMERGENCY DETAILS – IN THE EVENT OF AN EMERGENCY

Health Card # (10 Digits and Version Code (two letters), If Applicable)			
Date of Birth (dd/mm/yyyy)		Current Age:	
Medical, Allergy and Food Considerations (If Applicable):			
EMERGENCY CONTACT			
Full Name:			
Relation to Applicant			
Primary Phone #		Alternative Phone #	
Email Address			

If more space is needed, please attach additional pages to your application package and check the box.

F. DECLARATION – STATEMENT OF UNDERSTANDING

I understand and agree that submitting this application form does not automatically register me for a volunteer Team Staff position, and that there are certain qualifications I must meet. By submitting this form, I attest that the information I have provided is true and accurate. If selected, I will provide ISWO with the appropriate reference and police checks requested. I am aware that this application submission is for purposes of my possible participation in a quality sport leadership position during National Aboriginal Hockey Championships which will take place in Kamloops, BC from May 4th - 10th, 2025.

Name of Applicant (Printed)

Signature of Applicant

Date: _ / _ / _
 dd mm YYYY